



**Type of Meeting:** Shell Rock Winnebago One Watershed, One Plan Steering Committee

**Date:** October 24th, 2019

**Time:** 9:00 AM to noon

**Location:** Shell Rock River Watershed District  
214 W. Main St.  
Albert Lea, MN 56007

**Facilitator:** Julie Blackburn

**Note Taker:** Courtney Phillips

**Attending:** Rachel Wehner, Courtney Phillips, Philip Wacholz, Brenda Lageson, Andy Henschel, and David Copeland.

**Agenda:**

1. Welcome, Introductions, Goals of meeting
  - Julie Blackburn, RESPEC consultant, welcomed the Steering Committee. After introductions, each committee member stated their goals for the meeting and what they were excited for as part of today's meeting.
2. Review notes from 9/17/19 Meeting
  - Julie asked if there were any changes to the last set of minutes. There were no questions on the minutes
3. Development of the issue statements
  - Julie Blackburn stated that it is much easier to critique draft issue statements vs the steering team creating them themselves. The Respec team then created draft issue statements from the resource concerns that were identified.
4. Review of the issue statements
  - Julie posted the draft issue statements on the wall around the room in groups of 2 to 3 issue statements. The steering team was then broken into 2 different groups and had 5 to 10 minutes to be at each station to review/edit and comment on the draft issue statements. After each station was completed, the group reviewed each issue statement and the steering committee was able to relay to Respec the desired changes.

5. Introduce prioritization needs
  - Next Julie described the prioritization of sorting statements by importance. She provided a framework of prioritizing statements by tiers. The most important tier had one column, the second important tier had 2 columns, the middle tier had 4 columns, the second to least had 2 columns, and the least important tier had one column.
6. Prioritization exercise
  - Julie gave the group about 15 minutes to rank the statements by most to least important. After some discussion, the group decided that the top tiers were water quantity and quality. Next ranking was soil health and erosion. Middle tier consisted of wetlands, groundwater and enhancement efforts. Second to least tier was fish habitat and invasive species and groundwater came in as the least important tier.
7. Project timeline and interaction with other committees
  - Julie then talked about developing desire future conditions and a 10 year goal statement. The group will also need to go over strategies and metrics for the current, desired, and reality projects and outcomes.
8. Wrap Up and Next Steps
  - The next meetings were set up. An Advisory committee is set for December 16<sup>th</sup> from 9am to 11:30am at the Freeborn County Courthouse. The Next Steering Meeting was set for January 13<sup>th</sup> (later changed) and the Policy meeting will be set via Doodle poll for the 22<sup>nd</sup> of January to the 5<sup>th</sup> of February.