



Type of Meeting: Shell Rock Winnebago One Watershed, One Plan Steering Committee

Date: April 4, 2019

Time: 2:00 PM

Location: Shell Rock River Watershed District
214 W. Main St.
Albert Lea, MN 56007

Facilitator: Courtney Phillips

Note Taker: Leah Stadheim

Attending: Brenda Lageson, Jarod Schamaun, Rachel Wehner, Philip Wacholz, Steven Jahnke, Dalton Syverson, David Copeland, Shaina Keseley and Andy Henschel

Agenda:

1. Grant Agreement Status Update
 - a. The Board of Water and Soil Resources (BWSR) has approved the Shell Rock Winnebago One Watershed, One Plan (1W1P) timeline, work plan and budget. An executed grant agreement is expected in the upcoming week.
2. Consultant Recommendation
 - a. After requesting quotes and qualifications, the Shell Rock Winnebago 1W1P Steering Committee received three quote submittals:
 - i. Barr Engineering Co. with a total cost of \$136,870.00
 - ii. Emmons & Olivier Resources, Inc. with a total cost of \$168,480.00
 - iii. RESPEC Consulting & Services with a total cost of \$88,340.00
 - b. The committee reviewed the quotes and discussed qualifications, total cost, meetings, modeling and readability. The grant budget for a consultant is \$140,000.00. Due to total cost, EOR's quote was discarded. The committee decided on RESPEC Consulting & Services and will recommend them to the Policy Committee and ultimately the SRRWD Board of Managers.
3. Advisory Committee Recommendation
 - a. The Steering Committee members discussed the 1W1P Advisory Committee. This group shall include at least one staff representative from each participating local government, must include one representative from each state agency (MDA, MDH, DNR, PCA, & BWSR) and may include federal agency partners (NRCS, FWS, etc.); representatives of citizens' associations, or sportsman's groups (lake associations, growers' associations,

environmental groups, etc.); and possibly city or township representatives is also recommended. The committee will vet ideas, provide feedback on the plan, and provide recommendations to the Policy Committee. A list of potential committee members was discussed.

4. Logo
 - a. A list of potential logos was presented and discussed.

5. Kick Off Meeting Update
 - a. A public kick off meeting will be discussed further after the consultant is awarded.
 - b. The next Steering Committee will be scheduled in May via Doodle Poll.