



**Type of Meeting:** Shell Rock Winnebago One Watershed, One Plan Steering Committee

**Date:** May 30, 2019

**Time:** 1:00 PM

**Location:** Shell Rock River Watershed District  
214 W. Main St.  
Albert Lea, MN 56007

**Facilitator:** Courtney Phillips

**Note Taker:** Courtney Phillips

**Attending:** Brenda Lageson, Rachel Wehner, Philip Wacholz, David Copeland, Shaina Keseley, Dalton Syverson, and Steven Jahnke

**Agenda:**

1. Contract Update
  - The draft contract has been sent and is currently under review by SRRWD legal team. All approval has been given so once the draft is approved, Andy can sign.
  - Meetings will be modified to not get charged for meetings that we do not have.
  - Courtney will send out the final contract for everyone to have on file.
  
2. Kick-Off Meeting Discussion
  - Public Notice ends on June 24<sup>th</sup>, 2019 so the Kick-off can begin after this.
  - There was a lot of discussion on the best style of meeting to have. Discussion included if presentation style or open house style works best, if there should be food, no food, or light appetizer. Also what is the best way for collecting surveys? It was discussed to have a multipurpose meeting to get better attendance. There could also be a speaker and nitrate water testing.
  - It was decided that the public kick-off event will be at the Edgewater Bay Pavilion on June 27<sup>th</sup>, 2019. General time we have the building is from 3pm to 8pm to set up. There will be a \$500 budget for the event with appetizer style food. All agency staff will have the opportunity to have a table, with a presentation involving BWSR and SRRWD Staff. There will also be a multiple choice type style of questions on a survey. Advertisement will include TV, Radio, Newspaper and Facebook Posts.
  - More discussion will be made with RESPEC once the contract has been signed.

### 3. Collecting Plan/Documents

- The SRRWD has sent some documents to RESPEC to start the planning process but still needs to send some shapefiles involving wetland sites. Other studies that were included in the discussion to send are the JHS Winnebago BMP site analysis, the City Stormwater Capital Improvement Plan, the SRRWD CIP and a few other SRRWD and possible SWCD plans.

### 4. Advisory Recommendation

- A list was generated (attached) of who the advisory committee recommendation will be. New additions include: to add the Steering Committee, Michele Stindtman from Faribault SWCD, a member from the Nature Conservancy, and an Audubon Society member.

### 5. Logo Update

- A list of potential logos was presented and discussed. The group liked the logos that included the watershed boundary the best. However, the fish in the air was a bit too silver carp like, so there will be some revisions. Also, a barn will be added in one of the final two logo decisions.