



**Type of Meeting:** Shell Rock Winnebago One Watershed, One Plan Steering Committee

**Date:** September 17, 2019

**Time:** 9:00 AM

**Location:** Shell Rock River Watershed District  
214 W. Main St.  
Albert Lea, MN 56007

**Facilitator:** Julie Blackburn

**Note Taker:** Leah Stadheim

**Attending:** Rachel Wehner, Courtney Phillips, Philip Wacholz, Andy Henschel, David Copeland, and Dalton Syverson.

**Agenda:**

1. Welcome, Introductions, Goals of meeting
  - Julie Blackburn, RESPEC consultant, welcomed the Steering Committee. After introductions, each committee member stated their goals for the meeting and what they hoped to get out of the planning process.
2. June 19, 2019 Refresher
  - Julie explained the 1W1P plan development roles and responsibilities including the Steering, Advisory and Policy Committees.
3. Plan Development Timeline
  - An overview of the planned pace of progress was presented. Julie noted that the middle of the timeline has opportunity for movement. She also reminded the committee that BWSR does not meeting in February so the committee needs to plan accordingly. The committee agreed to be aggressive with the planning process and to have fewer but longer meetings and workshops. Potential meeting dates were discussed.
4. Land and Water Resources Narrative
  - Courtney Phillips presented the narrative and the committee offered positive feedback and only minor changes. The committee discussed the Winnebago watershed as it pertains to the plan.

5. Nomenclature and Future Content

- In an effort to avoid any confusion during the planning process, a list of appropriate words or nomenclature was distributed with definitions. The committee changed Resource Concern to Resource Feature.
- A draft table of contents was presented. As the committee works through the process, content for the plan will be gathered. Julie noted that developing plan content is a messy process but reminded the committee to be bold in their plan.

6. Presentation of Results from Data Aggregation and Participant Conversations

- Julie shared the Resource Categories and Subcategories from agency comments. The values, concerns and strategies were discussed at length.

7. Initial Discussion on Criteria for Prioritization

- Julie offered examples of scaling the criteria based on planning stage. The committee worked together simulating a potential screening process including tier system, ranking, metrics, etc.

8. Wrap Up and Next Steps

- The next meeting will cover topics including Synthesis of Issues, Draft Issue Statements, and Geographical Management Areas. After confirming upcoming meeting dates with absent committee members, Courtney will finalize the dates and email the committee. The committee adjourned.