



**POSITION TITLE:** Natural Resources Technician

**POSITION STATUS:** Regular, Full-time

**REPORTS TO:** Administrator

**SALARY:** \$22.70-\$25.53/hour DOQ with PTO and ESST

**HOURS:** 40 hours/week

**About the Shell Rock River Watershed District:**

The Shell Rock River Watershed District (SRRWD) was established in June 25, 2003 at the request of local citizen's petition for the purpose of improving water quality. The District encompasses 246-square miles located entirely within Freeborn County. This watershed drains to the Shell Rock River at the outlet of Albert Lea Lake and is the headwaters for the Cedar, Upper Iowa, and ultimately the Mississippi River. Being a headwaters watershed, water quality is reflected by local practices. The SRRWD is collaborating with multiple agencies to improve water quality conditions within the watershed, as well as influencing downstream conditions.

**Purpose:**

Candidate will develop/enhance their knowledge of watershed management, natural resources, and local government, while providing support for the District's water monitoring and cost share programs. This position will also provide support for day to day office and building activities such as organization of District files and documents and outdoor site maintenance.

**Responsibilities:**

- Outdoor field work including mowing, weeding, mulching, planting, sediment removal, herbicide application, and vegetation trimming. Maintain equipment as needed.
- Manual collection of lake and stream water quality data, measure stream flow and develop stage-to-discharge relationships, and input data summaries and storage.
- Install, operate, and maintain automated water monitoring equipment.
- Office duties including word processing, filing, copy, mailing, email correspondence, research and information gathering, photography, developing communication materials, etc.
- Other duties as assigned.

**Knowledge, Skill, and Abilities:**

High school diploma; 2-4-year degree in natural resources or related field preferred but not required. Ability to work independently and within a coordinated team framework. Strong written and oral communication skills. Ability to take initiative in completing and organizing work assignments. Candidate must be confident in conflict resolution skills. Valid driver's license and own means of transportation. Ability to lift, push, pull 50 pounds. Ability to work outdoors in extreme weather conditions and wade or canoe in small streams and wetlands.

**Application Process:**

Mail or email letter of interest, resume, and three references by **March 1, 2024 at 4PM to:**

Leah Stadheim  
Administrative Assistant  
Shell Rock River Watershed District  
305 S 1<sup>st</sup> Ave  
Albert Lea, MN 56007  
Leah.Stadheim@co.freeborn.mn.us

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