



Type of Meeting: Monthly Board

Date: January 13, 2026

Time: 8:30 AM

Location: Shell Rock River Watershed District

305 S 1st Ave

Albert Lea, MN 56007

AGENDA

- 1. Call to Order and Roll Call**
- 2. Public Forum** (Please sign in if you wish to speak. Comments are limited to 3-5 minutes)
- 3. Approval of Agenda (Additions/Corrections/Deletions)**
- 4. Consent Agenda** (The following items will be acted upon without discussion in accordance with the staff recommendation and associated documents unless a Manager requests opportunity for discussion.)
 - a. Minutes of the December 9, 2025 SRRWD Regular Board Meeting**
 - b. Minutes of the January 7, 2026 SRRWD Personnel Committee Meeting**
 - c. December 2025 Treasurer's Report Subject to Audit**
 - d. December 2025 Project Fund Treasurer's Report Subject to Audit**
 - e. Authorize Payment of Claims**
 - f. Authorize Payment of Project Fund Disbursements**
- 5. Project and Program Manager – Courtney Phillips**
 - a. Grant Updates**
- 6. Closed Session – Under Minnesota Statute section 13D.05, subd. 3(b), the meeting will be closed for attorney-client privilege to discuss the Fountain Lake Restoration Project.**
- 7. Administrator – Andy Henschel**
 - a. Motion to Approve Federal Standard or State Standard Audit**
 - b. Motion to Approve Audit Services with Hill, Larson, Walth & Benda, P.A.**
 - c. Motion to Approve Continued Services with Larkin Hoffman**
 - d. Motion to Approve Continued Services with Peterson, Kolker, Haedt, & Benda, LTD.**
 - e. Motion to Approve Continued Services with Americana Insurance Group**
 - f. Motion to Designate Albert Lea Tribune as Official Legal Newspaper**
 - g. Motion to Designate US Bank as the Depository for District Funds**
 - h. Board of Manager Reminder – Statement of Economic Interest**
 - i. Board of Manager Reminder – Conflict of Interest**
 - j. 2026 Session Priorities**
 - k. Fountain Lake Restoration East Main Bay and Bancroft Bay Update and Potential Action**
 - l. Resolution 2026-01 Approve Employee Handbook**
 - m. Motion to Approve 2026 Cost Share and Incentive Program**

n. Sales Tax Update

8. Manager's Items

9. Upcoming Meetings:

a. SRRWD Board Meeting– February 10, 2026

10. Adjourn