



**Type of Meeting: Monthly Board**

**Date: December 9, 2025**

**Time: 8:30 AM**

**Location: Shell Rock River Watershed District**

**305 S 1<sup>st</sup> Ave**

**Albert Lea, MN 56007**

**AGENDA**

- 1. Call to Order and Roll Call**
- 2. Public Forum** (Please sign in if you wish to speak. Comments are limited to 3-5 minutes)
- 3. Approval of Agenda (Additions/Corrections/Deletions)**
- 4. Consent Agenda** (The following items will be acted upon without discussion in accordance with the staff recommendation and associated documents unless a Manager requests opportunity for discussion.)
  - a. Minutes of the November 10, 2025 SRRWD Regular Board Meeting**
  - b. Minutes of the November 10, 2025 SRRWD Project Tour**
  - c. Minutes of the November 25, 2025 SRRWD Strategic Planning Committee Meeting**
  - d. Minutes of the November 26, 2025 SRRWD Dredge Committee Meeting**
  - e. Minutes of the \_\_\_\_\_, 2025 SRRWD Personnel Committee Meeting**
  - f. November 2025 Treasurer's Report Subject to Audit**
  - g. November 2025 Project Fund Treasurer's Report Subject to Audit**
  - h. Authorize Payment of Claims**
  - i. Authorize Payment of Project Fund Claims**
- 5. Natural Resources Technician – Mike Wacholz**
  - a. Goose Lake Fish Barrier Update**
- 6. Project and Program Manager – Courtney Phillips**
  - a. Motion to Award Contractor for Hein Restoration**
  - b. Motion to Approve Joint Powers Agreement – SRRWD and BWSR**
  - c. Project Updates**
- 7. Administrator – Andy Henschel**
  - a. Motion to Approve 2026 Administrative Levy and Certify the Administrative Levy to the Freeborn County Auditor-Treasurer.**
  - b. Motion to Approve 2026 Debt Service Levy and Certify the Debt Service Levy to the Freeborn County Auditor-Treasurer**
  - c. Motion to Approve 2026 Liability Insurance Levy and Certify the Liability Levy to the Freeborn County Auditor-Treasurer**
  - d. Motion to Approve 2026 Administrative Budget**
  - e. Motion to Approve the 2026 Project Fund Budget**
  - f. Resolution 2025-08 Revised Employee Handbook**

- g. Resolution 2025-09 Key Dates Timeline**
- h. Resolution 2025-10 Adopt 2026 Board Meeting Dates**
- i. Resolution 2025-11 Remove Construction Fund from the Audit**
- j. Resolution 2025-12 Adopt Natural Recreational Area**
- k. MN Paid Leave Discussion**
- l. Minnesota Watershed Annual Conference Update**

**8. Closed Session – Under Minnesota Statute section 13D.05, subd. 3(b), the meeting will be closed for attorney-client privilege to discuss the Fountain Lake Restoration Project.**

**9. Administrator – Andy Henschel**

- a. Action Items Resulting from Closed Session**

**10. Manager’s Items**

**11. Upcoming Meetings:**

- a. SRRWD Board Meeting – January 13, 2025**
- b. SRRWD Best Value Procurement**

**12. Adjourn**