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**Type of Meeting: Regular Monthly Board Meeting**

**Date: August 8, 2017**

**Time: 8:30 a.m.**

**Location: Albert Lea City Council Chambers  
221 E. Clark St.  
Albert Lea, MN 56007**

**AGENDA**

1. Call to Order
2. Public Hearing 2018 Administrative Levy
3. Public Hearing 2018 Debt Service Levy
4. Public Hearing 2018 Budgets
5. Approval of Agenda
6. Public Forum
7. Approval of Minutes
  - a. Motion to Accept Minutes of the June 2, 2017 Advisory Committee Meeting
  - b. Motion to Approve Minutes of the July 11, 2017 Regular Monthly Board Meeting
  - c. Motion to Approve Minutes of the July 24, 2017 Best Value Bidding Training Workshop
  - d. Motion to Approve Minutes of the July 24, 2017 Budget Workshop
8. Approval of Treasurer's Report
  - a. Motion to Approve July 2017 Treasurer's Report Subject to Audit
  - b. Motion to Approve July 2017 Project Fund Treasurer's Report Subject to Audit
9. Lakes Foundation Report – Laura Cunningham
10. District Administrator – Brett Behnke
  - a. Motion to Approve 2016 Audit – Andrew Bernau
  - b. Per Auditor's Recommendation, Consideration of a Motion to Write-Off Nelson Cost-Share 2009
  - c. Resolution 2017-08 Awarding Sale of the 2017A Limited Tax Bonds
  - d. Motion to Approve 2018 Administrative Levy and Certify the Administrative Levy to the Freeborn County Auditor-Treasurer
  - e. Motion to Approve 2018 Debt Service Levy and Certify the Debt Service Levy to the Freeborn County Auditor-Treasurer
  - f. Motion to Approve 2018 Administrative Budget
  - g. Motion to Approve 2018 Project Budget
  - h. Motion to Approve 2017 Committee List
  - i. Personnel Committee Update
  - j. Stables Update

**11. Resource Technician – Courtney Christensen**

- a. Motion to Approve Contracts for Targeted Watershed Projects
- b. Motion to Approve Letter of Understanding between SRRWD and the University of Minnesota
- c. Lessard-Sams Outdoor Heritage Council (LSOHC) Grant Update

**12. Director of Field Operations – Andy Henschel**

- a. Motion to Approve Natural Resource Technology (NRT) Additional Budget Request
- b. Motion to Approve Frattalone Change Order

**13. Authorize Payment of Bills**

- a. Claims
- b. Project Fund Disbursements

**14. Manager’s Items**

**15. Adjourn**

**16. Additional Information**

\* Minnesota OPEN MEETING LAW, Chapter 13D.05 Meetings having data classified as not public. Subd. 3. “**What meetings may be closed.** (a) A public body may close a meeting to evaluate the performance of an individual who is subject to its authority. The public body shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the public body shall summarize its conclusions regarding the evaluation. A meeting must be open at the request of the individual who is the subject of the meeting.”

**Mission Statement**

*The Shell Rock River Watershed District mission is to implement reasonable and necessary improvements to the water-related and other natural resources of the District. Many water-related issues are currently being addressed by one or more local, State, and Federal government agencies. The Board will review current levels of enforcement, funding, and labor available to fully achieve stated goals. The Board may increase the extent or pace of implementation by providing the necessary leadership, and assist with funding, volunteer support, and services necessary.*

**GENERAL PROCEDURE FOR CONDUCTING A PUBLIC HEARING**

The Presiding Officer will introduce the agenda item, open the public hearing, and announce the following Rules of Order.

All comments by proponents, opponents, or the public shall be made from the speaker’s rostrum and an individual making comments shall first give their name and address. This is required because an official record of the public hearing is being made. There is a five minute time limit per person.

It is not necessary to be a proponent or opponent in order to speak. If you consider yourself neither a proponent nor opponent, please speak during the proponent portion and identify yourself as neither a proponent or opponent.

No comments shall be made from any other location, and anyone making out of order comments may be subject to removal from the meeting.

There will be no demonstrations during or at the conclusion of anyone’s presentation.

**These rules are intended to promote an orderly system of holding a public hearing, to give every person an opportunity to be heard, and to ensure that no individual is embarrassed by exercising their right of free speech.**