

Shell Rock River Watershed District
Regular Meeting Minutes
September 13, 2022

Managers present: Mick Delger, Joe Pacovsky, Gary Pectorious, Brad Kramer, Al Bakken and Dan DeBoer

Managers absent: Mike Hanson

Chairman Delger called the meeting to order at 8:30 a.m. on September 13, 2022 at the Shell Rock River Watershed District, 305 S. 1st Ave., Albert Lea, MN 56007 and turned the meeting over to Freeborn County Interim Administrator, Janice Fransen, to swear in the newly appointed manager.

Interim Administrator Fransen swore in Manager Dan DeBoer.

Chairman Delger opened the public hearings to review the 2023 Administrative Levy, Debt Service Levy, and Administrative and Project Fund Budgets. Chairman Delger called for comments three times. No one from the public wished to speak. Chairman Delger closed the public hearings.

No one from the public wished to speak during the Public Forum.

Manager Kramer offered the following motion:

Move to approve the agenda without additions, corrections, or deletions.

Manager Pacovsky seconded the motion.

After discussion, a roll call vote was taken and the motion was unanimously approved.

Manager Pectorious offered the following motion:

Move to approve the consent agenda as follows:

- a. Minutes of the August 9, 2022 SRRWD Regular Board Meeting
- b. Minutes of the August 9, 2022 SRRWD Workshop
- c. August 2022 Treasurer's Report Subject to Audit
- d. August 2022 Project Fund Treasurer's Report Subject to Audit
- e. Authorize Payment of Claims
- f. Authorize Payment of Project Fund Disbursements

Manager DeBoer seconded the motion.

After discussion, a roll call vote was taken and the motion was unanimously approved.

The total proposed Administrative budget for 2023 is \$267,550.00 and the proposed Project Fund budget is \$7,106,925.00. The proposed Administrative levy is \$250,000.00, Liability Insurance Fund levy \$17,550.00 and the Debt Service levy is \$178,625.00.

Manager DeBoer offered the following motion:

Move to approve the 2023 Administrative Levy and Certify the Administrative Levy to the Freeborn County Auditor-Treasurer.

Manager Kramer seconded the motion.

After discussion, a roll call vote was taken and the motion was unanimously approved.

Manager Kramer offered the following motion:

Move to approve the 2023 Debt Service Levy and Certify the Debt Service Levy to the Freeborn County Auditor-Treasurer.

Manager Bakken seconded the motion.

After discussion, a roll call vote was taken and the motion was unanimously approved.

Manager Kramer offered the following motion:

Move to approve the 2023 Liability Insurance Levy and Certify the Liability Insurance Levy to the Freeborn County Auditor-Treasurer.

Manager DeBoer seconded the motion.

After discussion, a roll call vote was taken and the motion was unanimously approved.

Manager DeBoer offered the following motion:

Move to approve the 2023 Administrative Budget.

Manager Kramer seconded the motion.

After discussion, a roll call vote was taken and the motion was unanimously approved.

Manager Bakken offered the following motion:

Move to approve the 2023 Project Budget.

Manager Pacovsky seconded the motion.

After discussion, a roll call vote was taken and the motion was unanimously approved.

The Minnesota Association of Watershed District developed a new Strategic Plan. The member-driven plan includes the mission, vision, values, goals, objectives, strategies, and tactics.

Manager DeBoer offered the following motion:

Move to support the MAWD Strategic Plan as presented.

Manager Pestorious seconded the motion.

After discussion, a roll call vote was taken and the motion was unanimously approved.

The 2022-2023 SRRWD Committee List was distributed at an earlier board meeting. Managers were instructed to review the list and decide if they wanted to be added to or removed from committees.

Manager Bakken offered the following motion:

Move to approve the 2022-2023 SRRWD Committee List.

Manager DeBoer seconded the motion.

After discussion, a roll call vote was taken and the motion was unanimously approved.

Project and Program Manager, Courtney Phillips, discussed the Wedge Creek Invasive Species Management project. Funded by the Conservation Partners Legacy Grant Program, the project includes further management of the floodplain and removal of invasive buckthorn. The District received two quotes to complete the work. The District recommends approval of the lowest quote, \$30,000.00, from Conservation Corps.

Manager Pacovsky offered the following motion:

Move to approve quote for Wedge Creek Invasive Species Management.

Manager DeBoer seconded the motion.

After discussion, a roll call vote was taken and the motion was unanimously approved.

Courtney continued with a Lessard Sams Outdoor Heritage Council (LSOHC) update. Phase 6 of the Habitat Restoration Program will be closed out soon and all funds have been spent. Courtney testified before the Council yesterday to request \$4,641,900.00 for Phase 12 to complete future habitat restoration projects, including the Shell Rock River Channel.

Chairman Delger reminded the Board of Managers of upcoming meetings:

CDF Litigation – September 27, 2022

SRRWD Board Meeting – October 11, 2022

BWSR Academy - October 25-27, 2022

MAWD Annual Conference & Trade Show - December 1-3, 2022

Manager Kramer offered the following motion:

Move to adjourn the meeting.

Manager Pacovsky seconded the motion.

After discussion, a roll call vote was taken and the motion was unanimously approved.