Managers Present: Gary Pestorious, Al Bakken, Bruce Haugsdal, Joe Pacovsky, Michal Hanson, Mick Delger and Dan DeBoer

Board Chair Pestorious called the special meeting to order December 17, 2015 at 9:35 a.m., at the Albert Lea City Council Chambers, 221 East Clark Street, Albert Lea, Minnesota.

Manager Haugsdal offered the following motion:

Move to amend the agenda. Addition includes the District staff to put out a Request for Proposals for the 2015 Water Monitoring Report for the annual meeting in March 2016.
Manager DeBoer seconded the motion.
After discussion, a vote was taken and the motion was unanimously approved.

Matt Benda explained the Letter of Intent for property in Section 28 and 29, Township 103N, Range 21 (Bancroft). This letter is an agreement between the SRRWD and the landowner to enter into a definite purchase agreement for property for a Confined Disposal Facility (CDF) location north of Albert Lea.
Andy Henschel discussed the Fountain Lake Restoration Project and defined a CDF. He detailed how the SRRWD is working with multiple agencies in the land pursuit. Matt Benda clarified the two-part acquisition, the purchase of the west cell and south-west cell with an option to add additional capacity later on the east cell.

Manager DeBoer offered the following motion:

Move to accept CDF Letter of Intent for the Property in Section 28 and 29, Township 103N, Range 21 (Bancroft).
Manager Haugsdal seconded the motion.
After discussion, a vote was taken and the motion was unanimously approved.

Chairman Pestorious explained the Headwaters II property location.

Manager DeBoer offered the following resolution:

Move to approve Resolution 2015-16 as follows:

Resolution 2015-16
Headwaters II Property

WHEREAS, The Shell Rock River Watershed District Board of Managers (“Board of Managers”) pursues the mission of improving water quality within its boundaries; The Shell Rock River Watershed District (the “District”) is charged with implementing the Shell Rock River Watershed District Watershed Management Plan (the “Plan”);

WHEREAS, on or about May 19, 2014, the District entered into that certain Option Agreement with Gregory D. Jensen for the purchase of property known as the “Headwaters II Property” for the purchase price of $75,000 (the “Option”);
WHEREAS, the District has been approved for funding for the acquisition of the Headwaters II Property through the Conservation Partners Legacy Grant Program;

WHEREAS, On May 7, 2014, the District by resolution 2014-06 authorized the District to proceed with the steps necessary to complete the Option purchase of the Headwaters II Property;

WHEREAS, the District has received an appraisal establishing that 110% of appraised/market value of the Headwaters II Property would authorize only $66,000 for the property;

WHEREAS, the District has approached the landowner and reached an agreement that the purchase price will reduced to $66,000; and the District agrees to provide reasonable cooperation to the landowner in obtaining a possible charitable deduction;

THEREFORE, the Board of Managers hereby finds that the purchase of the Headwaters II Property has the ability to promote the public interest and welfare, is practicable, and is in conformity with the watershed management plan as set forth above.

NOW THEREFORE, be it hereby Resolved that the Shell Rock River Watershed District hereby:

Section 1: Approves and authorizes staff and legal counsel to take all steps necessary to acquire the Shell Rock River Headwaters Property for the Purchase Price of $66,000;

Section 2: Authorizes the staff, Chairman of the Board and Secretary to execute all documents and expend all funds necessary to complete the terms of the purchase; and provide reasonable cooperation to the landowner in obtaining a possible charitable deduction.

Date: December 17, 2015

Manager Haugsdal seconded the resolution.
After discussion, a roll call vote was taken.

Manager Delger: yes
Manager Haugsdal: yes
Manager Pacovsky: yes
Manager Bakken: yes
Manger Hanson: yes
Manager DeBoer: yes
Manager Pestorious: yes

Andy Henschel discussed the Stables Area project. Sorensen Brothers was awarded the bid for the Stables Area project. Due to start delays, a change order for material and mobilization costs is necessary.

Manager Hanson offered the following motion:

Move to approve payment on Stables Area Water Mitigation project No. 2011-04.
Manager Pacovsky seconded the motion.
After discussion, a vote was taken and the motion was unanimously approved.

Chairman Pestorious explained the role of the Personnel Committee and detailed how Briggs and Morgan have been retained to review and change some of the SRRWD policies and procedures. The Personnel Committee minutes have been provided to the board.

Manager Haugsdal offered the following motion:
Move to approve the minutes from the Personnel Committee meeting on December 17, 2015.
Manager Bakken seconded the motion.
After discussion, a vote was taken and the motion was unanimously approved.

Manager DeBoer detailed the recommended wage increases. There is no cost of living increase.

Manager Haugsdal offered the following motion:
Move to approve the Personnel Committee recommended wage increases.
Manager Hanson seconded the motion.
After discussion, a vote was taken and the motion was unanimously approved.

Andy Henschel discussed the addition to agenda, the Request for Proposals for the 2015 Water Monitoring Report.

Manager Hanson offered the following motion:
Move to approve District staff to put out a Request for Proposals for the 2015 Water Monitoring Report.
Manager DeBoer seconded the motion.
After discussion, a vote was taken and the motion was unanimously approved.

Manager Pacovsky offered the following motion:
Move to adjourn.
Manager Haugsdal seconded the motion.
After discussion, a vote was taken and the motion was unanimously approved.