

**Shell Rock River Watershed District
Administration Budget
2021**

Income:

A) General and Administrative Levy	\$ 250,000.00
B) Building Construction Fund	\$ -
C) County Loan	\$ -
D) Interest	\$ -
Checking Acct.	\$ -
C.D.	\$ -
F) Reimbursements	\$ -
Total Income	\$ 250,000.00

Expenses:**Personnel**

1.11 Managers (regular meetings)	\$ 4,000.00
1.12 Managers (special meetings)	\$ 5,000.00
1.21 Administrator (full-time)	\$ 20,000.00
1.22 Admin Assistant/Outreach (full-time)	\$ 21,000.00
1.23 Technical Specialist I (full-time)	\$ -
1.24 Summer Tech	\$ -
1.26 Financial Technician II	\$ 24,000.00
1.27 Program Project Manager	\$ -
1.31 S.S./Med(Employer's Share=.0765)	\$ 6,000.00
1.32 Health Insurance	\$ 13,600.00
1.33 MN Unemployment	\$ -
1.34 P.E.R.A.	\$ 4,000.00
1.35 Workers' Compensation	\$ -
Personnel Subtotal	\$ 97,600.00

Travel-Related Expenses

2.11 Manager Meeting Mileage	\$ 450.00
2.21 Administrator Travel	\$ 3,000.00
2.22 Conservation Technician Travel	\$ -
2.32 Staff Mileage	\$ 1,000.00
2.41 Seminar Travel	\$ 3,000.00
2.42 Seminar Rooms	\$ 3,000.00
2.43 Seminar Meals	\$ 1,500.00
Travel Subtotal	\$ 11,950.00

Personnel Training

3.11 MAWD Dues	\$ 9,500.00
3.21 Educational Organization	\$ 250.00
3.22 Seminar Fees	\$ 4,000.00
3.23 Professional Development	\$ 500.00
Personnel Training Subtotal	\$ 14,250.00

Office Expenses

4.11 Supplies	\$ 5,000.00
4.21 Telephone and Internet	\$ 5,000.00
4.31 Postage	\$ 1,000.00
4.42 Software	\$ 500.00
4.51 Utilities/Facility	\$ 28,000.00

4.61 Meeting Expense	\$ 1,000.00
4.71 Undesignated	\$ 200.00
Office Expense Subtotal	\$ 40,700.00
Professional Services	
5.12 Audit	\$ 13,000.00
5.21 Bank Charges	\$ 3,000.00
5.31 Legal Representation	\$ 5,000.00
5.41 Legal Notices	\$ 2,000.00
5.51 Bonding/Insurance	\$ 22,000.00
Professional Services Subtotal	\$ 45,000.00
Capital Expenses	
6.11 Equipment	\$ 3,000.00
6.21 Lease	\$ 6,500.00
Capital Expenses Subtotal	\$ 9,500.00
Project Expenses	
7.41 Public Affairs	\$ 1,000.00
Project Expenses Subtotal	\$ 1,000.00
Reserves	
12.1 Reserve	\$ 30,000.00
Total Expenses	\$ 250,000.00