Managers Present: Gary Pestorius, Dan DeBoer, Al Bakken, Mike Hanson, Joe Pacovsky, and Mick Delger

Managers Absent: Bruce Haugsdal

Board Chair Pestorious called the Regular Meeting to order March 10, 2016 at 5:29 p.m., at the Freeborn County Board Room 411 S. Broadway Ave. Albert Lea, MN 56007

Manager Pacovsky offered the following motion:
   Move to approve the agenda.
Manager DeBoer seconded the motion.
After discussion, a vote was taken and the motion was unanimously approved.

Board Chair Pestorious opened a public forum.

Jason Howland, 1133 Plainview Lane, questioned how much of the shoreland habitat would be retained during the dredging process. He also shared his support for the SRRWD. Andy Henschel, SRRWD Director of Field Operations, ensured him that the DNR would protect shorelands through the permitting process. Phil Wacholz, City of Albert Lea, added that the City’s philosophy has changed in recent years and understands the importance of habitat benefits. Fallen trees, for instance, are no longer removed from the lake unless they are obstructing something.

Manager Pacovsky offered the following motion:
   Move to approve the February 5, 2016 Advisory Committee minutes.
Manager Delger seconded the motion.
After discussion, a vote was taken and the motion was unanimously approved.

Manager Bakken offered the following motion:
   Move to approve the February 9, 2016 Regular Meeting minutes.
Manager DeBoer seconded the motion.
After discussion, a vote was taken and the motion was unanimously approved.

Manager DeBoer offered the following motion:
   Move to approve the February 2016 Administrative Treasurer’s Report, subject to audit.
Manager Pacovsky seconded the motion.
After discussion, a vote was taken and the motion was unanimously approved.
Manager Bakken offered the following motion:
   Move to approve the February 2016 Non-Property Tax Treasurer’s Report, subject to audit.
Manager DeBoer seconded the motion.
After discussion, a vote was taken and the motion was unanimously approved.

Laura Lunde, Lakes Foundation, gave a report:
   • The February meeting was recapped, including the local option sales tax discussion and election of new officers.
   • The Annual Lakes Clean Up Day is scheduled for May 14, 2016 from 9 a.m. – 12 p.m.

Brett Behnke, District Administrator, gave a report
   • The legislative session started on Tuesday and the SRRWD will follow its LSOHC bill closely. The Sales Tax was discussed including Lakes Foundation laying the groundwork this session and pursuing the language in 2016 pending a resolution from the City Council.

Andy Henschel, Director of Field Operations, gave a report:
   • The NRT Contract for the Confined Disposal Facility (CDF) was discussed.

Manager Pacovsky offered the following motion:
   Move to approve NRT Contract for the CDF.
Manager Hanson seconded the motion.
After discussion, a vote was taken and the motion was unanimously approved.

   • The NRT Contract for dredging was discussed.

Manager DeBoer offered the following motion:
   Move to approve NRT Contract for dredging.
Manager Delger seconded the motion.
After discussion, a vote was taken and the motion was unanimously approved.

   • WSB Contract for Geotechnical Evaluation for the CDF was discussed.

Manager Pacovsky offered the following motion:
   Move to approve WSB Contract for Geotechnical Evaluation for the CDF.
Manager DeBoer seconded the motion.
After discussion, a vote was taken and the motion was unanimously approved.
• JHS Contract for Survey Work on the CDF was discussed.

Manager Bakken offered the following motion:
Move to approve JHS Contract for Survey Work on the CDF.
Manager Pacovsky seconded the motion.
After discussion, a vote was taken and the motion was unanimously approved.

• Grant Amendment for Flood Mitigation Bonding Dollars for North Industrial Stormwater Facility was discussed.

Manager Hanson offered the following motion:
Move to approve Grant Amendment for Flood Mitigation Bonding Dollars for North Industrial Stormwater Facility.
Manager DeBoer seconded the motion.
After discussion, a vote was taken and the motion was unanimously approved.

• Purchase Agreement Discussion
  o The Stadheim purchase agreements, options and easements are under review. A special meeting will be scheduled to approve these contracts.

• Update on Grant Pursuits
  o BWSR Biennial Budget Request was discussed. This request is due mid-April.
  o BWSR Targeted Watershed Program was discussed. The SRRWD submitted a grant for Pickerel Lake.

Manager Hanson offered the following motion:
Move to approve the March 1, 2016 Administration Claims as follows:

<table>
<thead>
<tr>
<th>Unpaid Bill Detail</th>
<th>March 1, 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Leah Lawrence</strong></td>
<td></td>
</tr>
<tr>
<td>Office Supplies</td>
<td>4.11 Office Supplies $ 7.27</td>
</tr>
<tr>
<td>Office Equipment</td>
<td>4.41 Office Equipment $ 53.63</td>
</tr>
<tr>
<td>Mileage</td>
<td>2.32 Staff Mileage $ 37.95</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Jerad Stricker</strong></td>
<td></td>
</tr>
<tr>
<td>Project Supplies</td>
<td>7.45 Reimbursable Project Expense $ 164.45</td>
</tr>
<tr>
<td>Mileage</td>
<td>2.22 Mileage $ 160.43</td>
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<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Andy Henschel</strong></td>
<td></td>
</tr>
<tr>
<td>Mileage</td>
<td>2.22 Mileage $ 540.10</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Courtney Christensen</strong></td>
<td></td>
</tr>
<tr>
<td>Mileage</td>
<td>2.22 Mileage $ 540.10</td>
</tr>
</tbody>
</table>
Meeting Expense | 4.61 Meeting Expense | $ 36.67
Mileage | 2.22 Mileage | $ 6.33

**Payroll**

February Payroll | 2100 Payroll Liabilities | $ 39,330.52

Verizon Wireless

Cell Phone Service | 4.21 Telephone & Internet | $ 519.14

Wells Fargo

Postage | 4.31 Postage | $ 15.99
Seminar Fees | 3.22 Seminar Fees | $ 150.00
Office Supplies | 4.11 Office Supplies | $ 525.48
Seminar Rooms | 2.42 Seminar Rooms | $ 105.63
Office Equipment | 4.41 Office Equipment | $ 360.15
Seminar Meal | 2.43 Seminar Meal | $ 22.09
Conference Call | 4.61 Meeting Expense | $ 22.46

Freeborn Mower Cooperative Services

Utilities | 4.51 Utilities/Facility | $ 136.00

Minnesota Energy

Utilities | 4.51 Utilities/Facility | $ 338.95

Four Seasons Coffee Service

Inv# 656970 | 4.11 Office Supplies | $ 73.80
Inv# 624238 | 4.11 Office Supplies | $ 76.80

Culligan

Water Service | 6.21 Lease | $ 46.36

Tri-State Business Machines

Inv# 276475 | 6.21 Lease | $ 154.47

Great America Leasing Co.

Lease | 6.21 Lease | $ 158.57

Quill

Inv# 2682857 | 4.41 Office Equipment | $ 76.58
Inv# 3378612 | 4.11 Office Supplies | $ 76.22
Inv# 3527362 | 4.11 Office Supplies | $ 169.58
Inv# 3095919 | 4.11 Office Supplies | $ 24.20
Inv# 2683818 | 4.11 Office Supplies | $ 24.80
Inv# 2784989 | 4.41 Office Equipment | $ 1,402.36

HyVee

4340995452 | 4.11 Office Supplies | $ 6.39

Briggs and Morgan

Inv# 575716 | 5.31 Legal Representation | $ 6,502.40
Manager Pacovsky seconded the motion. After discussion, a vote was taken and the motion was unanimously approved.

Manager Pacovsky offered the following motion:

Move to approve the March 1, 2016 Non Property Tax Disbursement as follows:

**Sales Tax - Shell Rock River Watershed District**

**Unpaid Bill Detail**

**March 1, 2016**

<table>
<thead>
<tr>
<th>Acct#</th>
<th>Project Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>1419000</td>
<td>404 Subwatershed Project</td>
<td>$94.00</td>
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<tr>
<td>1946200</td>
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<td>2111800</td>
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<td>2077100</td>
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</tr>
<tr>
<td>1843700</td>
<td>404 Subwatershed Project</td>
<td>$25.00</td>
</tr>
</tbody>
</table>
| 1206500         | 404 Subwatershed Project                   | $416.00  | $773.00
| 20286-000-22    | 102 Erosion and Water Control              | $958.50  | $958.50
| 10837           | 404 Subwatershed Project                   | $110.99  | $110.99
| 1206500         | Dredge Storage Rent 504 Dredging           | $416.67  | $416.67
| 10837           | 406 Subwatershed Project                   | $2,720.55| $2,720.55

KATE
Manager Bakken seconded the motion. After discussion, a vote was taken and the motion was unanimously approved.

Manger DeBoer offered the following motion:
Move to adjourn the meeting.
Manger Hanson seconded the motion. Motion was adjourned at 6:16 p.m.