Shell Rock River Watershed District  
Regular Meeting Minutes  
March 19, 2019

Managers present: Mike Hanson, Mick Delger, Dan DeBoer, and Joe Pacovsky

Managers absent: Gary Pestorious, Brad Kramer, and Al Bakken

Vice-chairman Delger called the Regular Meeting to order March 19, 2019 at 6:00 p.m. at the Freeborn County Government Center, 411 S Broadway, Albert Lea, MN 56007.

Manager Pacovsky offered the following motion:

Move to approve the consent agenda as follows:

a. Minutes of the February 12, 2019 SRRWD Monthly Board Meeting
b. February 2019 Treasurer’s Report Subject to Audit
c. February 2019 Project Fund Treasurer’s Report Subject to Audit
d. Authorize Payment of Claims
e. Authorize Payment of Project Fund Disbursements

Manager DeBoer seconded the motion.

After discussion, a vote was taken and the motion was unanimously approved.

Manager DeBoer offered the following motion:

Move to amend the agenda to include a motion to designate the Albert Lea Tribune as the official newspaper for the District and a motion to designate US Bank as the depository for District funds.

Manager Hanson seconded the motion.

After discussion, a vote was taken and the motion was unanimously approved.

Public Forum – No comments were received.

Brian Hensley, Lakes Foundation President, shared upcoming meeting dates and invited the public to attend the annual lake clean-up day, the Paddle Film Festival, the Governor’s Fishing Opener and the Just Play event. The committee is also looking for ways to honor their former member and friend, Dan Borland.

Manager Hanson offered the following motion:

Move to introduce Resolution 2019-03 as follows:
Resolution 2019-03  
Bank Authorization

WHEREAS, the Shell Rock River Watershed Board of Managers (“Board of Managers”) pursues adequate internal accounting and administrative control procedures to ensure the proper authorization for public fund accounts in accordance with applicable rules and laws;

WHEREAS, the Shell Rock River Watershed District (“District”) has had Wells Fargo Bank as its depository of funds since inception;

WHEREAS, the District will be changing banks to U.S. Bank, 331 S. Broadway, Albert Lea, Minnesota, and U.S. Bank will be the designated depository for the District;

WHEREAS, the District staff shall open new bank accounts and ensure adequate protection of the District’s funds as required by law;

NOW THEREFORE, be it resolved;

- U.S. Bank shall be the official Depository for the District; and
- District staff shall have authority to implement the transfer consistent with applicable law.

Manager DeBoer seconded the motion.  
On a roll call vote, the following managers voted in favor of said resolution: Pacovsky, DeBoer, Hanson, and Delger.  Vice-chairman Delger declared the resolution passed.

Administrator Henschel discussed the recent insurance agent change to Americana Insurance Group.  Eventually, all the District policies will be combined to the League of Minnesota Cities.  Administrator Henschel continued by explaining the District’s proposed By-Law change.  This change is due in part to a change in address of the District’s principal place of business and the Minnesota Association of Watershed District’s (MAWD) electronic meeting attendance change.  A public hearing will be held in May before the board votes on the matter.  Administrator Henschel requested that the board approve out of state for Scott Christenson and Courtney Phillips to attend the Agricultural Conservation Planning meeting in Nashau, IA.

Manager Pacovsky offered the following motion:

Move to approve out of state travel for Scott Christenson and Courtney Phillips to attend a conference in Nashua, IA.
Manager Hanson seconded the motion. After discussion, a vote was taken and the motion was unanimously approved.
Manager DeBoer offered the following motion:
Move to designate the Albert Lea Tribune as the official newspaper for the District.
Manager Pacovsky seconded the motion. After discussion, a vote was taken and the motion was unanimously approved.

Manager Hanson offered the following motion:
Move to designate the US Bank as the depository for District funds.
Manager DeBoer seconded the motion. After discussion, a vote was taken and the motion was unanimously approved.

Resource Technician, Courtney Phillips, discussed the Lessard-Sams Outdoor Heritage Council funded land acquisition north of Mud Lake.

Manager DeBoer offered the following motion:
Move to approve entering into an option agreement with Lorraine Ashleson Revocable Trust.
Manager Pacovsky seconded the motion. After discussion, a vote was taken and the motion unanimously approved.

Courtney continued with a One Watershed, One Plan (1W1P) update. The Board of Water and Soil Resources (BWSR) approved the budget, timeline and work plan. Request for Consultants (RFQs) will be due by the end of March and come before the board at the April board meeting.

Conservation Technician, Scott Christenson, provided an update on the Upper Twin Lake project. Due to the federal government shutdown, permitting and construction were delayed. A change order will come before the board at the April board meeting. Construction is expected to start the winter of 2019-2020.

During Manager’s Items, Administrator Henschel updated the board on his recent presentation to the City Council at their meeting on March 11, 2019. He spoke about joint projects with the City of Albert Lea including shoreline restorations, rain garden installations, and lake habitat. Afterwards, Minnesota GreenCorps member, Claire Rabine introduced the Adopt-a-Drain program to the council. Administrator Henschel also attended the Freeborn County Board meeting at discussed the 1W1P, Aquatic Invasive Species (AIS) funding, AIS outreach and educational item for the Governor’s Fishing Opener, and the SRRWD carp study.
Manager Hanson offered the following motion:
   Move to adjourn the meeting.
Manager Pacovksy seconded the motion.
After discussion, a vote was taken and the motion was unanimously approved.