Managers present: Dan DeBoer, Gary Pestorious, Mike Hanson, Brad Kramer, Joe Pacovsky, Al Bakken, and Mick Delger

Chairman DeBoer called the special meeting to order January 4, 2018 at 8:30 a.m. at the City Council Chambers, 221 E. Clark St., Albert Lea, MN 56007.

Chairman DeBoer read Administrator Brett Behnke’s resignation letter

Manager Hanson offered the following motion:

Move to approve the agenda with addition. Addition includes a motion to approve exercising of the option agreement with Janis Owens, Richard Jensen, and Margaret Jensen for the purchase of property in Section 30, Albert Lea Township Pursuant to the option agreement dated January 10, 2017 and filed with the Freeborn County Recorder as Document Dumber A-525484.

Manager Pacovsky seconded the motion.

After discussion, a vote was taken and the motion was unanimously approved.

Andy Henschel, Director of Field Operations, discussed the key points of the Fountain Lake Restoration Contract No. 1 for the dredging of Edgewater Bay.

- Dredging RFB – Included Parameters: Contractor Health and Safety is required and will be part of the qualifications evaluation, dredging start required by June 15, 2018, bids within $450k of the low bid be evaluated or the 5 lowest, dredging of Edgewater Bay can be dredged in 1 to 3 seasons, (complete not later than Fall 2020), the District will monitor the CDF discharge for water quality, LD’s are included for missing schedule and removal of key personnel, a bid bond will be required, dredging hours of operation are 7 am to 10 pm – 6 days per week, operation of the CDF is included in the dredging contractors work.

- A map of Edgewater Bay was reviewed. This portion of the lake is considered Contact 1 and will be contained in Cell 1 of the Confined Disposal Facility (CDF).

- Best Value Bidding was discussed including the pass/fail factors. The RFB will require bidders to meet minimum standards to qualify for award, without consideration for price: Minimum number of completed project with similar scare, minimum qualifications of proposed project staff, proposal demonstrates a complete understanding of project requirements and schedule indicating high probability of success, convincing evidence of bonding and financial strength to complete project.
• Natural Resource Technology will fill out the Pass/Fail Criteria form, date, and sign it. The completed forms will then be sent to the Best Value Evaluation Committee.

• The RFB will require bidders to address best value point factors: Price – The price per cubic yard of sediment removed will be the most important factor, technical qualifications of the firm and project staff, technical approach to the project, construction sequence and schedule understanding, proposed project completion date, use of District equipment.

• The Best Value Evaluation Committee will score, date, and sign. Recommendations will be brought to the board of managers.

• The District equipment lease agreement was reviewed.

Manager Delger offered the following motion:
Move to Authorize District Staff to Finalize Bid Documents and Put out for Bid.
Manager Hanson seconded the motion.
After discussion, a vote was taken and the motion was unanimously approved.

Manager Pacovsky offered the following motion:
Move to Approve Exercising of the Option Agreement with Janis Owens, Richard Jensen, and Margaret Jensen for the Purchase of Property in Section 30, Albert Lea Township Pursuant to the Option Agreement dated January 10, 2017 and Filed with the Freeborn County Recorder as Document Number A-525484.
Manager Hanson seconded the motion.
Manager Bakken discussed that he will be abstaining from voting on this issue. He provided a map to the board of managers and spoke on behalf of several landowners. Because this ditch is a private system, landowners maintain and look into any issues or improvements. These landowners wish to see their unrestricted drainage maintained. Andy Henschel discussed that after purchasing the land, the Watershed will begin the restoration phase of the project and Manager Bakken’s issues will be addressed.
After further discussion, a vote was taken and the motion was approved. Manager Bakken abstained.

Manager Hanson offered the following motion:
Move to adjourn the meeting.
Manager Pacovsky seconded the motion.
After discussion, a vote was taken and the motion was unanimously approved.